



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

**\*\*REVISED 03-25-2019**

## MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** March 20, 2019

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of March 25, 2019

<b>Monday</b> <b>March 25, 2019</b>	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>Tuesday</b> <b>March 26, 2019</b>	<b>**Highway Committee (Agenda Revised)</b>	<b>8:30 a.m.</b>	<b>Highway Committee Room</b> <b>1425 S. Wisconsin Dr, Jefferson</b>
<b>Wednesday</b> <b>March 27, 2019</b>	Executive Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Community Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>Thursday</b> <b>March 28, 2019</b>	Economic Development Consortium (JCEDC)	8:30 a.m.	UW Extension 864 Collins Rd, Rm 8/9, Jefferson
	Broadband Working Group	10:00 a.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson
	Veterans Service Commission	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	<b>*Badger State Solar Open House</b>	<b>4:00 p.m.</b>	<b>Jefferson Area Business Center</b> <b>222 S. Wisconsin Drive, Jefferson</b>
<b>Friday</b> <b>March 29, 2019</b>	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>Saturday</b> <b>March 30, 2019</b>	No Scheduled County Meetings		
<b>Sunday</b> <b>March 31, 2019</b>	No Scheduled County Meetings		

## **Agenda - Human Resources Committee**

**Jefferson County Courthouse  
311 S Center Ave, Room 112  
Jefferson, WI 53549**

**Monday, March 25, 2019 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Kirk Lund; Laura Payne; James Schroeder; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Election of Secretary
7. Communications
  - a. January – March, 2019 Retirement recognitions
8. Approval of December 18, 2018, Human Resources Committee Minutes
9. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(e), “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session,” specifically, consideration of a Memorandum of Understanding with the Jefferson County Law Enforcement Officers Association, Local 102 to enter into a side agreement regarding starting wages and vacation for new deputies with prior law enforcement experience
10. Reconvene into open session for consideration and possible action to approve a Memorandum of Understanding with the Jefferson County Law Enforcement Officers Association, Local 102 regarding starting wages and vacation for new deputies with prior law enforcement experience
11. Discussion on the Civil Service Ordinance as it relates to recruitment, selection and hiring
12. Discussion on recruitment challenges for Communication Operators in the Sheriff’s Office and hiring above minimum guidelines for the position
13. Discussion and possible action to create a full-time Maintenance I worker in the Central Services Department
14. Discussion on hiring additional Assistant Corporation Counsel in the Corporation Counsel Office to assist with Human Services legal needs
15. Discussion on possible contracting to fill the vacant Managing Director/Business Development position in the Economic Development department due to potential amendment of an Intercounty Government Agreement
16. Discussion on hiring a consultant to review and make recommendations to update Personnel policies and the Personnel Ordinance
17. Discussion and update on Nationwide Fixed Account investment options
18. Discussion on current Dean Health insurance plan design and definitions as it relates to 2020 renewal
19. Review of December, 2018 Monthly Financial Reports for Human Resources and Safety
20. Review of January and February, 2019 Monthly Financial Reports for Human Resources and Safety

21. Report from Human Resources Director:
  - a. December, 2018; January, 2019 and February, 2019, monthly accomplishments and goals
  - b. Vacant position requests
  - c. Emergency Help requests
  - d. Leave of Absence requests
  - e. Additional Steps and/or Benefits and/or Interim Appointments provided to employees
22. Set next meeting date and agenda items
23. Adjournment

**Next scheduled meeting: Tuesday, April 16, 2019 at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*



## Agenda

# Jefferson County Highway Committee Meeting

**\*REVISED 03-25-2019**

**Tuesday, March 26, 2019**

**8:30 A.M.**

**Committee Room**

**1425 Wisconsin Drive**

**Jefferson, Wisconsin 53549**

**Committee Members:** Walt Christensen – Chair, John Kannard- Vice Chair,  
Dick Schultz – Secretary, Michael Wineke, Lloyd  
Zastrow,

**Highway Commissioner:** William T. Kern

## AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from February 26, 2019 Highway Committee meeting
7. Communications
8. Old Business
  - a. None
9. New Business
  - a. Discuss and approve the Local Road Improvement Program (LRIP) asphalt purchase bids for the following county projects:
    - County Highway CI (STH 106 – CTH Z)
  - b. Discuss and approve asphalt bids and milling bids for CTH B (CTH O to Morgan Road)
  - c. \*Discuss and approve quotes for 2019 hot-mix asphalt
  - d. \*Discuss and approve quotes for 2019 seal coat emulsion and application
  - e. \*Discuss and approve quotes for 2019 asphalt milling and pulverinzing.
  - f. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (April 30, 2019 – 8:30 a.m.)
13. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

## **AGENDA**

### **Executive Committee**

**Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson, WI 53549**

Thursday, March 28, 2019 10:00 a.m.

### **Committee Members**

Amy Rinard, Chair; Jim Braugher, vice-chair; Steve Nass, secretary; Jim Mode; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of February 27, 2019 committee meeting minutes
7. Approval of March 12, 2019 county board minutes
8. Communications
9. Discussion and possible action on an Memorandum of Understanding (MOU) with the City of Oconomowoc and the Oconomowoc Library Board
10. Discussion and updates on Strategic Plan
11. Discussion and possible action on timelines for committees/boards restructuring
12. Discussion and possible action on amending the Intergovernmental Agreement (IGA) with Dodge County for Economic Development
13. Financial reports (February)
  - Clerk of Courts
  - Corporation Counsel
  - County Administrator
  - County Board
  - County Clerk
14. County Administrator's monthly report
15. Discussion and possible action on tentative future meeting schedule and agenda items.
16. Adjourn

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## ***Committee Members***

*William F. Hue*  
Circuit Court Judge

*Dwayne Morris*  
County Board Supervisor

*Susan Happ*  
District Attorney

*Paul Milbrath*  
Sheriff

*Cindy Hamre Incha*  
Clerk of Circuit Court

*John David*  
Mayor – City of Watertown

*Jeffrey De La Rosa*  
Public Defender's Office

*Brian Dykstra*  
Department of Corrections

*Ben Wehmeier*  
County Administrator

*Kathi Cauley*  
Human Services Director

*J. Blair Ward*  
Corporation Counsel

*Lynn Forseth*  
Literacy Council Executive Director

*Dale Lutz*  
Chiefs & Sheriff Assn. Representative

*Barbara LeDuc*  
President/CEO-Opportunities, Inc.

*Michael Wallace*  
President/CEO-Fort Healthcare

*Gail Scott*  
Health Department Director

*Kendall Wick*  
Child Support Agency Representative

## **AGENDA**

### **JEFFERSON COUNTY COMMUNITY JUSTICE COLLABORATING COUNCIL (CJCC)**

Jefferson County Courthouse – **Room #202**  
311 S. Center Avenue  
Jefferson, WI 53549

**Wednesday, March 27<sup>th</sup>, 2019 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from February 27, 2019 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Report from CJCC/Treatment Coordinator (Holler).
7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Kristy Gusse)
8. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Kristy Gusse)
9. Update on Recidivism Council. (Forseth)
10. Update on monthly jail data. (JESO)
11. Update on Opioid Litigation.
12. Future meeting dates:

April 24, 2019	12:00 noon
May 22, 2019	12:00 noon
13. Future agenda items.
14. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**Thursday, March 28, 8:30 am**  
864 Collins Road, Room 8-9, Jefferson, WI 53549

## **JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC) BOARD AGENDA**

### **Board Members**

Chairman: John David – City of Watertown

Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, David Carlson – City of Whitewater, Lisa Moen – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – Jefferson County Supervisor, Dick Jones – Jefferson County Supervisor, Amy Rinard – Jefferson County Supervisor

- I.** Call to Order – J David
- II.** Roll Call (Establish a quorum)
- III.** Certification of Compliance with Open Meeting Laws
- IV.** Approval of March 28, 2019 Agenda
- V.** Approval of Minutes – January 24, 2019
- VI.** Public Comment - Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.
- VII.** JCEDC Reports
  - A.** Approval of 2018 Year End Financial Report
- VIII.** Education Session
  - Overview of Wisconsin Economic Development Corporation Business Assistance Programs (WEDC)  
Mary Gage, Senior Economic Development Director for WEDC  
Melissa Hunt, Regional Account Manager for WEDC
- IX.** General Orders
  - A.** New Business
  - B.** Future Agenda Items
  - C.** Upcoming Meetings/Seminars –
    - Next Meeting: JCEDC Board of Directors – April 25, 2019
    - ThriveED Annual Meeting: October 8, 2019 (Date & Time (Breakfast) TBD)
- X.** Adjournment

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## **AGENDA**

### **Broadband Working Group**

**UW Extension  
864 Collins Road, Room 12  
Jefferson, WI 53549**

Thursday, March 28, 2019 10:00 a.m.

### **Committee Members**

Matthew Foelker, Jeff Johns, Richard Jones, Russell Kutz, Jim Mode, Amy Rinard

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Election of Working Group chair
6. Election of Working Group vice-chair
7. Election of Working Group secretary
8. Communications
9. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
10. Update on county's Broadband efforts to date
11. Presentation on PSC Broadband Grant process/requirements
12. Discussion and possible action on application for PSC Broadband Grant
13. Discussion and possible action on tentative future meeting schedule and agenda items.
14. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

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Jefferson County  
Veterans Service Commission

**AGENDA**

Thursday, March 28th, 2019

Jefferson County Courthouse  
311 S. Center Ave, Rm 112  
Jefferson, WI 53549

9:30 AM

**Commission Members:**

Timothy Anhalt, Michael Clish, Joseph Naylor, Jim Seidl, Augie Tietz

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of minutes from January 17th, 2019 Commission meeting
7. Communications
8. Review of Veterans Service Commission charter and aid policy
9. Discussion and possible action on establishing a Veterans' Service Commission Loan Guarantee Program
10. Discussion and possible action on establishing a Veterans Foundation
11. Discussion of Veterans events/private donations
12. Discussion and possible action on a housing initiative for the-risk or literally homeless
13. Set Commission's meeting date(s) and discuss potential items for future agendas
14. Adjourn

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.*



Andrew Hamilton  
Project Lead  
222 S. Wisconsin Drive  
Jefferson, Wisconsin 53549  
(920) 896-0178  
[www.rangerpower.com](http://www.rangerpower.com)

March 15, 2019



Re: Proposed Solar Development in the Towns of Jefferson and Oakland

Ranger Power is working with area farmers and landowners to help Wisconsin to make the switch to clean, competitive, predictably-priced solar energy.

As described on the enclosed fact sheet, Badger State Solar is a utility-scale solar energy generation facility proposed by Ranger Power in Jefferson County, in the Town of Jefferson and the Town of Oakland.

Badger State would be located on land of participating private landowners and the electricity generated would be transmitted to an electric utility using the existing electric transmission substation near State Road 89 and County Road Q, west of Jefferson.



Compared to the average air emissions associated with electric generation in Wisconsin, the clean energy from this state-of-the-art facility would have the equivalent effect of **taking 39,000 cars off the road.**

The project would also bring **more than half a million dollars per year in new tax revenues** to Jefferson County and the Towns of Jefferson and Oakland.

Importantly, Badger State is designed to be light on the land the **equipment will be removed and the land restored** when it reaches the end of its useful life, which is assumed to be 30-35 years.

Pending regulatory reviews, we expect that the project could commence construction in 2020 or after.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. No business will be conducted.



## BADGER STATE SOLAR: OVERVIEW

Ranger Power is working with area farmers and landowners to develop Badger State Solar, a 149-megawatt photovoltaic solar facility in the Towns of Jefferson and Oakland in Jefferson County, Wisconsin.

- The project will produce enough clean, low-cost energy to power tens of thousands of homes and will help Wisconsin meet its goals for in-state renewable energy.
- The Badger State site is located close to existing electrical infrastructure, which minimizes the project's footprint and avoids the need for long transmission lines.
- Badger State Solar will create hundreds of jobs during the construction phase and 3-5 full-time jobs once operational.
- The project is a new private investment in Jefferson County and will be a major source of new revenue through the Wisconsin Shared Revenue Program.



### SOLAR FACTS

- PV solar projects are quiet, safe and generate electricity without any emissions.
- Unlike other generation resources, solar provides low-cost, stably priced electricity.
- Badger State will require little maintenance and will not strain local services.
- Badger State's solar panels will rotate to follow the sun, reaching a maximum height of between 10 and 12 feet.
- The project will maintain significant open space between the panels; use of suitable pollinator habitat is being investigated.
- Ranger Power conducts rigorous studies to ensure that our projects will not adversely impact the local environment or the community.
- After its useful life, the project will be decommissioned and land returned to a state suitable for agricultural use.



*Badger State will use a panel design similar to the image above*

# **LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE**

## **AGENDA**

**Jefferson County Courthouse, Room 112  
311 S. Center Ave.  
Jefferson, WI 53549  
March 29, 2019 @ 8:30 a.m.**

**DWAYNE MORRIS; KIRK LUND; GREG DAVID; BRANDON WHITE; JAMES BRAUGHLER**

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the February 22, 2019 meeting minutes
7. Medical Examiner update on Jefferson County Indigent Project
8. Communications
9. Grants – Update of ongoing or new grants
10. Report from the Sheriff
11. Proclamation of Telecommunicators Week – April 14 – April 20, 2019
12. Update on Communications Project
  - a. Present final Communications Study Report to committee
13. Review monthly bills and financial items (January & February) and Report on the budget
14. Review monthly jail and patrol activity reports
15. Discussion and possible action on approving jail assessment fund purchases
16. Discussion on potential items for the April 26, 2019 meeting agenda
17. Next meeting date is April 26, 2019 (Emergency Management)
18. Adjourn

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